



CAREER PROJECTIONS

COLLEGE AND CAREER SPECIALISTS

THESIS

CLASSES & WORKSHOPS

INFORMATION PACK

OVERVIEW |

This info pack is intended to provide some basic information on our classes and workshops. For class times, bookings, pricing, and more specific class locations, please check out our social media pages or join our mailing list. As always, please get in touch should you have any further questions.

Career Projections is run by Dr. Bill Mallon, who has been an **academic proofreader, editor, and consultant/coach** for many years. In 2014, he set up his own business, Career Projections, on a full time basis, to answer an increasing demand for such services in Ireland and the UK.

Dr. Mallon is highly valued for his skills in helping people successfully **juggle career and college life**, providing online support and physical classes on thesis writing and structure.

Career Projections works with a wide variety of fields, with the three largest cohorts being those from **Education, the Health Sciences, and Business**.

Dr. Mallon's services are highly valued by the **Department of Education and Skills**, through their teacher cohort, due to his training and time in the Mater Dei Institute of Education in DCU, and through his own work with Career Projections. This has given him a greater understanding on how to help teachers complete their **MA, MSc, M.Ed, and D.Ed and PhD** theses.

There is also a strong need for his services among those in the **Health Sciences**, with strong links formed with those completing their **B.Sc., M.Sc., and PhD** in Trinity College, UCD, DCU, and the Royal College of Surgeons. Dr. Mallon has also helped those working full time in the HSE and in university hospitals around Dublin.

Finally, business students, particularly those who are currently upskilling as part of their career, find the service extremely beneficial, given the balance they must try find between work, study, and family life. Dr. Mallon has helped **Masters and Doctoral business students** from DBS, University College London, UCD, IMI, and DCU. He has also worked with senior management in a number of large companies across Ireland and the UK, helping staff bring their work in on time, and providing thesis support clinics to those working outside normal academic hours.

OUR CLIENTS |

Our clients come from a wide range of sectors and fields and are involved at different stages of their Masters and Doctoral studies. These classes suit people who need more input into their thesis and who feel like they are lagging or have fallen behind. It would also suit those who are working full time jobs and who are finding it difficult to juggle career and academic life.

We deal with students from a wide range of subjects. Below, are just some of the areas we cover...

BUSINESS	MARKETING	MANAGEMENT (BUSINESS, STRATEGY, LEADERSHIP)	ACCOUNTING AND FINANCE	INTERNATIONAL AND GLOBAL BUSINESS
	HUMAN RESOURCES	CHANGE MANAGEMENT	COMMUNICATION	ADMINISTRATION
EDUCATION	ARTS EDUCATION AND MOVEMENT	EARLY CHILDHOOD EDUCATION	PRIMARY AND POST PRIMARY EDUCATION	INCLUSIVE AND SPECIAL EDUCATION
	EDUCATIONAL POLICY AND PRACTICE	CPD	LEADERSHIP AND MANAGEMENT	FOUNDATION STUDIES
HEALTH SCIENCES	NURSING AND MIDWIFERY	CLINICAL SCIENCES	PHARMACEUTICAL AND MEDICAL CHEMISTRY	SOCIAL SCIENCES
	CLINICAL GOVERNANCE	BIOLOGY	ENVIRONMENTAL SCIENCE	DENTAL
ARTS & HUMANITIES	APPLIED LANGUAGES AND INTERCULTURAL STUDIES	THEOLOGY AND PHILOSOPHY	SCHOOL OF LAW	MUSIC AND DANCE
	HISTORY AND GEOGRAPHY	ENGLISH	LINGUISTICS	PSYCHOLOGY

LEARNING THAT SUITS YOU |

You will see quickly enough just how simple the structure of a thesis is and just how easy it is to unlock it! The following services are available and are run in various locations* around Dublin, Kildare (Naas & Maynooth), Laois (Portlaoise), and Carlow (Carlow town).

CLASSES |

Dr. Mallon's classes are tailored to give you a broad but concise understanding of the thesis and its various components. The classes break down the often-misunderstood nature of what is required of you and where people waste the most time in planning and executing said requirements. From the Literature review to the Reference list, these classes aim to compartmentalise the tasks required of you, giving you a better understanding on where you are going and where you don't need to go when writing your thesis. One of the key requirements for successfully navigating a thesis is your writing style and manner. It goes without saying, or it should do, that clear writing leads to a clear structure. In our classes, you will learn these skills and how to finish your thesis on time.

WORKSHOPS / CLINICS |

These collaborative classes bring together students who wish to avail of a more interactive environment. These classes often have a mixture of doctoral and masters students and have often functioned as a type of "therapy" room session, whereby people who have fallen behind can see they are not alone. These types of classroom can also be very beneficial for doctoral students, who often complete their studies in isolation. Dr. Mallon will chair these workshops and lead the discussion on how best to tackle the work you are doing. Qualitative, quantitative, mixed methods, case study – all come together here, no matter the field or topic. We cater to all types of thesis student.

ONE-TO-ONE TUTORING |

Need something a bit more personal to suit your needs? Ask about our personal tutor service. All the benefits of the classes above, but on your own time and at your own pace.

* Locations will be announced on social media and on mailing lists closer to class formation time.

COURSE MATERIAL |

The following are just some of the main topics we discuss in our classes and workshops.

Academic Research |

- How to read, and read around, relevant literature.
- Knowing what you're looking for before you start.
- Googling your way down the rabbit hole and towards a bad mark. How to avoid this!
- Knowing your research points and bases.
- How to gather information.
- Search terms and topics; concise, clear, relevant – no meandering off topic.

Academic Writing |

- What is expected of you in college – Do's and Don'ts.
- Writing narratives and writing academically. Know the difference.
- Repetition and padding. Less is more when it comes to making a point.
- Flow and tone.
- Arguing and sticking to the point.
- Making connections between paragraphs and arguments.

Plagiarism and Referencing |

- How to use references correctly and know when not to overuse them.
- Plagiarism – getting out of the habit.
- Reading and using sources correctly; no referencing for referencing sake.
- Reference styles and programmes.

Essay and Thesis Structuring and Timetabling |

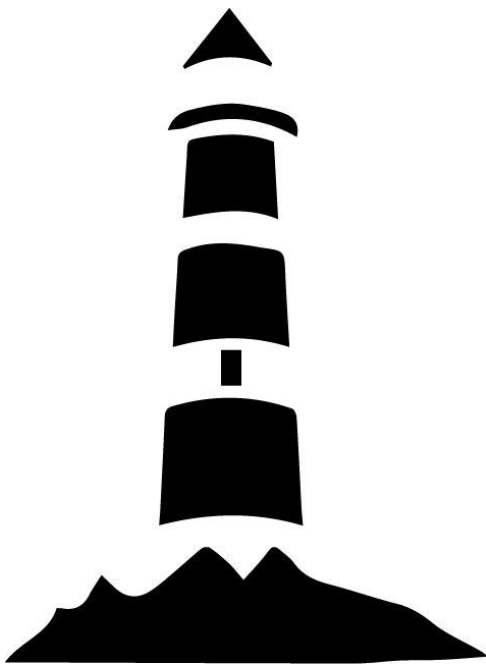
- Planning and timetabling; less stress.
- The introduction, main body, and conclusion of your work.
- How to make drafts – making a skeleton for your work.
- How to structure your work – critical engagement and intertextuality.

Thesis Chapters |

- Undergrad, Masters, and Doctoral Thesis.
- Introduction – Literature Review – Case Study/Industry Review – Methodology – Findings – Discussion – Conclusion.
- Other elements/chapters that make up the thesis.

Formatting and Organisation |

- Table of contents, list of figures and tables, margins, page numbering, spacing, footnotes, chapter breaks, heading numbering, plus more.
- Learn the tricks of the trade and learn how to trim weeks off your schedule.



DR. BILL MALLON, PhD

Managing Director

Phone: 087 338 6612

Email: info@careerprojections.com

Website: www.careerprojections.com

Facebook: <https://www.facebook.com/CareerProjections>

LinkedIn: <https://www.linkedin.com/career-projections>

Instagram: https://www.instagram.com/career_projections

Twitter: <https://twitter.com/AcademicProof>